



JOB TITLE: Construction Foreman/Superintendent
FLSA: NON-EXEMPT
DATE: July 15, 2022
DIVISION: Refined Fuels
REPORTS TO: Refined Fuels Project Manager
COMPENSATION: \$30.75-\$36.50/hour

CGRS is a dynamic, team-oriented company with an amazing culture summarized by our mission statement: "We deliver quality solutions with integrity and expertise every time." We believe that our greatest asset is our employees, and we enable our employees to provide our clients a world-class customer experience. If you have experience in refined fuels or a related field, and would like to join a team like this, then this job could be for you!

CGRS offers health, dental and vision insurance, competitive wages, 401(k), paid vacation, sick time, and strongly believes in work/life balance.

POSITIONS SUMMARY

Hands-on construction work. Additionally, manage field crew(s) to ensure fueling systems are repaired and or upgraded efficiently, profitably and to the client's expectations. Hands-on work required as needed. Exercises frequent independent judgment within agreed upon limits. Compiles information and submits reports, inputs data and reviews, and approves timesheets. Assists with field training and safety meetings.

PRINCIPAL ACCOUNTABILITIES

- Fueling System (UST/AST) Installation and Retrofitting. Install equipment, which may include but not be limited to, tanks, piping, dispensers, spill buckets and overfill drop tubes. Get in and out of trenches. Shovel, dig and other hands-on construction work
- Operate equipment in tight locations
- Knowledgeable in Fueling System Components (tanks, piping, leak detection, etc.)
- Manage field crews and subcontractors to ensure quality control
- Assist with crew members' field training
- Communicate with Refined Fuels PM to maintain work schedule
- Completes daily reports including, but not limited to, field logs, tailgate safety meetings, health and safety plans, DOT logs and mileage reports
- Record data into computer database, transmit reports & maintain records
- Review and approve timesheets for accuracy, with follow up if needed
- Communicate with clients, subcontractors and material suppliers
- Maintain equipment; back hoes, saws, Bobcat and attachments
- Follow strict safety and technical protocols
- Ability to take a job from start to completion with little or no supervision
- Understanding of applicable state storage tank regulations



- Other duties as assigned

JOB REQUIREMENTS

- Obtain and maintain any required certifications to perform scope of work
- Any combination of education and experience that would provide the required skill and knowledge for successful performance would be qualifying
- Must be very organized and willing to work independently
- Basic computer programming skills necessary
- Must be able to initiate responsible action
- Be professional and have good people skills
- Attention to detail required
- Must be willing to manage an ever-changing workload
- Patience and time flexibility are important
- Willingness to participate in on-going continuing education through on-site workshops and seminars a must
- Ability to demonstrate teamwork to carry out CGRS policies and goals is required

EDUCATION

- High School diploma or equivalent
- Course work or certification in Construction Management a plus
- OSHA Certification preferred

EXPERIENCE

- Prefer five (5) or more years of UST/AST installation experience in a related position based on education and skill sets
- Three years managing crews
- OSHA 40-Hour HAZWOPER Training and Confined Space training preferred
- Minimum 3 years of heavy machinery experience

SUPERVISORY RESPONSIBILITIES

- Supervise a crew of 2-10 members

EQUIPMENT USED

- Ability to operate computers
- Demonstrating experience in MS Windows, Outlook, Word, and Excel
- Database experience a must
- Backhoe, Mini Excavator, Skid Steer, and Power Tool experience required

TYPICAL PHYSICAL DEMANDS

- Must have a valid driver's license, maintain an insurable status, and a good driving record
- Position requires regular vision and normal range of hearing
- Employee must be able to lift 80 lbs.



- Able to climb, bend, stoop, kneel and stand for various periods
- Must have manual dexterity sufficient to operate a computer keyboard
- Position involves driving, standing, bending and heavy lifting a high percentage of the time

WORKING CONDITIONS

- Work outside in a variety of conditions
- Requires good MVR, background check, physical and drug test
- Work independently and travel extensively: could be out of town 1-5 days a week on local work
- On occasion some jobs could take the employee out of town for a week to 10+ days
- Overtime may be required
- Must be willing to carry out company goals and policies
- May be asked to work flexible hours (nights, weekends) on occasion

We are an equal opportunity employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status, or any other characteristic protected by law.